

Minutes from RSPA Annual General meeting on 14 March 2013

Meeting called to order by Mel Horton

### **Present**

Anita Stone, Frances Greaney, Jason Humm, Meenu Paliwal, Mel Horton, Miriam Graham, Niahm Sherwood, Maggie Berney

### **Apologies**

Michelle, Marjorie, Richard, Paula Jane-Ridge, Hugh Mahony

## **ITEMS DISCUSSED**

### **1. Barn Dance/Quiz night**

- We received very positive feedback from everyone who attended the event
- An impressive £842 profit has been raised from the tickets sold, snacks and drinks.
- We have also collected a profit of £162 from the raffle tickets sold.
- A very big thank you to all the donations that came in, and also a very big thank you to parents who came to help.

### **2. Reading Project Update**

#### ***Family Book Club***

- Some books have been ordered for the family book club so far
- Flyers have been sent out to Year 7 and Year 8 parents and an article has been placed in the newsletter
- The existing library reservation system is used to loan out the books
- There are a number of families already lined up to take part, and this will be done on a first come-first served basis
- 25 royal blue gym sacks style bags with the school logo and Family Book Club written in white, bookmarks and stickers have been ordered

#### ***Themed collection for books***

- Themed collections are detective, travel and gothic
- Themed collections will be loaned out to the English department in order to inspire the boys when they go to look at the different genres
- Book plates in all books and posters
- Reading banner is in the LRC and posters with the English department

#### ***Door Plaques***

- This is in progress and materials have been ordered and it is going ahead.

#### ***Displaying of books in Sixth Form area of Refectory***

- Mr Robson has decided to put this on hold.
- They are not entirely sure what type of books they want on display in the refectory and what the refectory is to be used for at the moment.

#### ***Motivational Incentives for Reading***

- Simple reward card for the boys to collect Dare points which will give them a prize at the end of the term/year

#### ***LRC Furniture***

- Approval has been made for 4 cubes

#### ***Big Event in refectory/Future Visits from outside Guests***

- Simon Armitage has been booked to attend the school on the 22nd March. He will be seeing all of Year 11 students and addressing 30 boys in the library
- The school has arranged Tim Bowler who is another author to visit the Year 7 and Year 8 students
- One of the governors, Professor Parsons will be launching his own book, at a book launch on 26 April
- It will be very helpful if parents to invite any authors or published academics that they know to come and talk at the school

#### ***Tutor Visits***

- The Tutor Period is very short. Registration is at 8.20. The tutor period is at 8.30 for 20 minutes
- The school will be very interested to hear from any parents who are involved with printing companies and can get any of the printing done at a cheaper price
- They are very happy with the printers they use which are Herald Chase

#### ***Book Donations***

- The school is only going to accept the non-fiction, history, something related and beneficial to what the boys studied at school

#### ***Biography Challenge***

- This will be brought up to the whole school.
- Waiting for feedback from each department on biography in their subject area
- Space is laid out in the library for the biography collection and the idea is that whatever department has the most loans associated with their biography will win a prize
- Parents can suggest good biographies in different subject areas

### **3. Observatory Garden final Accounts**

- The account has been closed
- Agree to sign off the rest of outstanding amount over the original funding amount

#### 4. Spring Fayre Update

- Raffles tickets have been sent out
- Suggestion on getting a live band on board
- Donations are welcome. Suggestions are tickets for events, BSM driving school, a cottage in Cornwall etc
- Spring Fayre date is on 11 May 2013

#### 5. Summer Event

- Mel and Anne have suggested an International Theme to combine with the summer event
- Parents support are needed in order to organise this event
- Anita and Miriam offered to help Mel and Anne organising the event
- A planning session has been set up with Anne

#### 6. AOB

- Jason has suggested to change the end of financial year
- Jason has also suggested that we get an outside independent auditor to audit the associations' account
- The date for New Parents Evening is on the 1<sup>st</sup> and 2<sup>nd</sup> May
- Proposed Leavers Do date is on the 21<sup>st</sup> June
- Suggestion has been made to involve Year 7 and Year 9 student parents to come in on the new students Welcome Evening.
- Suggestion has also been made to rearrange the refreshment space for the new students Welcome Evening
- Career Evening event is suggested to be organised differently from the previous nights **(I am not so sure about this)**

#### Next Meeting

- Thursday 25 January 2013 7.30 to 9pm  
Venue to be advised in Agenda

Meeting closed by Mel Horton at 9.00pm

Minutes created by Anita Stone