

Minutes from RSPA meeting on 13th June 2013

Meeting called to order by Mel Horton

Present

Mel Horton, Ashley Robson, Frances Greaney, Jason Humm, Meenu Paliwal, Miriam Graham, Maggie Berney, Amnah Noori, Virginia Cullura, Marion Murphy, Hadil Tamim, Michelle Hill, Ameet Phadnis

Apologies

Anita Stone, Niamh Sherwood, Paula Jane Ridge, Richard and Marjorie Briggs, Anne Harding

ITEMS DISCUSSED

1. International Evening

- The programme has been finalised and tickets are now on sale for £6 per head. Food costs are £2 per head but we are providing food for the performers for free (about 50 boys plus 10 helpers).
- So far 24 tickets have been sold out of a possible 120. Many classes do not appear to have had the information sent through from class reps – people at meeting had not had message. The emphasis needs to be on the family aspect of the evening.
- 5 helpers have volunteered for the evening so far but another 5-7 are also needed.

Actions: Mel Horton to liaise with class reps to ensure the information goes out.

2. Book Project Update

- Good progress has been made on this with approximately £5,000 spent so far. This has funded author visits, equipment, stationery and books. Much of this would not have been possible without the RSPA financial input. Any outstanding money will be carried forward onto the project next year.
- It has been suggested that the RSPA fund an annual Reading Generation Cup, a trophy to be given out at the Junior Prize Giving, along with the prize of a book voucher. Mrs Kesteven has identified a group of pupils who she feels should be the first recipients of the prize.

Actions: Marion Murphy to check the Berkshire Trophy Centre website and choose an appropriate trophy. Frances Greaney to liaise with Caroline about obtaining and engraving the trophy.

3. Reading Foundation Representative



- Ameet Phadnis was elected as a RSPA Representative to the Reading Foundation. Proposed by Mel Horton and seconded by Jason Humm.
- It was proposed that the Reading Foundation Representatives provided an annual update to the committee in the January committee meeting of each year following their AGM which is held in November. Additionally, copies of their meeting minutes should be copied to the RSPA Chair.

4. Leavers Evening

- This will be held on 21st June in the Refectory. Currently 5 people have volunteered to help which will be sufficient.
- Drinks will be provided from the RSPA stock left over from the Spring Fayre but more will be needed.
- Book plates will be provided for leavers to write a message inside the books that they have been invited to donate.

5. Accounts Discussion

- Jason Humm tabled a proposed policy on cash reserves (copy attached) which was unanimously agreed. The policy will be reviewed yearly as part of the Treasurer's Report to the AGM. Currently the minimum level of cash to be kept in reserve has been agreed as £10,500.

6. Projects for 2013/14

- Mr Robson tabled to projects to which he would like the RSPA to contribute – refurbishment of chemistry lab C3 and the provision of an enclosed football area.
- The committee unanimously agreed to set aside £10,000 for the lab refurbishment if it goes ahead.
- The committee agreed to fund £10,000 towards the provision of an enclosed sports area on the school site where boys can play football at break and lunchtime. It was proposed that this project be extended to providing other outdoor equipment such as table-tennis tables, chess sets and basketball hoops. Marion Murphy, Miriam Graham, Maggie Berney, Virginia Cullura and Hadil Tamim expressed an interest in being involved in this part of the project.

Actions: Meenu Paliwal to ask the Spring Fayre Committee if they want to provide any input into the project.

7. AOB

- A Friends of Reading Music Department committee has been formed with the purpose of using concerts put on by the school to raise funds to channel back into Music Department. Miriam Graham will liaise between this committee and the RSPA committee.
- Miriam Graham will be stepping down as Membership Secretary at the next AGM and a replacement will need to be found.



- The committee needs to elect a Vice-Chair to assist with some of the Chair's duties.
- Takings and attendance at the Spring Fayre were down 25% on recent years. Meenu has asked for feedback to be provided to see if there are any obvious reasons for this.

Actions: Mel Horton to circulate an email about committee positions.

Next Meeting

- Thursday 19th September 2013 7.30 to 9pm
Venue to be advised in Agenda

Meeting closed by Mel Horton at 9.00pm

Minutes created by Maggie Berney