



Minutes from RSPA meeting on 15^h January 2015

Meeting called to order by Biffo Ordish

Present

Frances Greaney, Marion Murphy, Arunas Ruksnaitis, Biffo Ordish. Meenu Paliwall, Ben Graham. Susan Bungay

Apologies

Maggie Berney, Anita Stone, Michelle Hill

ITEMS DISCUSSED

1. General housekeeping

- Biffo Ordish the new Chairman asked that everyone arrive in advance of the start of the meeting and that it commence on time.
- If people are having problems with the day/time of the meeting – maybe we should canvass people as to what they prefer.

2. Fund Raising Events

Ceilidh

- It was suggested that a project management group was formed to organise this event which will be held on Saturday 21 March 2015.
- It was proposed that this event be held in the Refectory subject to meeting and “walk through” with Frances Greaney
- Activities:
 - (i) application for licence to sell alcohol to be submitted to Reading council (Biffo)
 - (ii) event details (date, venue, timings, No. Of tickets to be sold) to be sent to Michelle Hill for ticket sales via Eventbrite (Marion)
 - (iii) request via newsletter for additional help (Frances)

Action: Project management team comprising Arunas, Biffo, Marion, Meenu and Ven to be set up and meet prior to the next RSPA meeting.

Quiz Night

- Suggested dates for this annual event are Saturday 10th or 17th October.



Action: Contact Belinda Cato to see if these dates are OK (Marion).

Outdoor Film Night

- Following initial research it was considered that holding a Film Night in the Staff Garden would be an expensive event due to cost of hiring the specialist equipment.
- It was proposed that a BBQ / Garden Drinks Party be held as an alternative event

Race Night

- Mr Robson does not object to the RSPA holding a Race Night so long as the appropriate licences are applied for.

3. Funding Requests

Equipment for Science Laboratory – It was agreed that in principle the RSPA would support the funding of a new science laboratory. The amount of money that the RSPA will contribute is yet to be decided. It was suggested that the RSPA contribute between £20,000-£25,000 towards this project. With building costs of the project likely to increase there was some concern amongst the RSPA with regards to the level of funding expected from the RSPA and impact this would have on reserves?

Action – Meenu to report back from the Spring Fayre committee with regards to their views on supporting this project.

Sports Hall – The School is currently involved in another bidding round with the Department of Environment to build a new sports hall and refurbishment of the gym and swimming pool.

4. Treasurer Update

- Arunas proposed to arrange electronic access to the RSPA bank account for ease of use:
 - One person (Treasurer) to have e-banking rights
 - All signatories to have access to view the bank accounts for transparency.
 - One person to have power to make payments

Action – Arunas to investigate “soft” security clearance and level of payments (cap)



5. AOB

Vote at the next meeting on the sum of money to be spent on the new Science Laboratory.

Next Meeting

Date: Thursday 5th March 2015

Time: 7.30 pm to 9.00 pm

Venue: to be advised via e-mail

Meeting closed by Biffo Ordish at 8.45 pm

Minutes created by Marion Murphy