



Minutes from RSPA meeting held on 30th April 2015

Meeting called to order by Venkat Para

Present

Venkat Para, Frances Greaney, Arunas Ruksnaitis, Marion Murphy, Virginia Cullara, Ben Graham, Niamh Sherwood, Miriam Graham

Apologies

Anne Harding, Ashley Robson, Michelle Hill, Biffo Ordish, Meenu Paliwal, Maggie Berney

ITEMS DISCUSSED

1. Approval of Minutes

- Marion Murphy proposed acceptance of the Minutes from the meeting held on 5th March 2015, Arunas Ruksnaitis seconded.

2. Ceilidh

- It was raised that the planning and organisation of the Ceilidh was undertaken too late. People had other commitments in their diary for that date when we started marketing the event in February.
- In addition, the date of the Ceilidh clashed with the 6 Nations Rugby Cup Finals which would have had an impact with Rugby fans.
- For an event to be held in March, it was viewed that ticket sales should commence in September/October.
- Comparison was made with the Big Band Ball which is held in February. Here ticket sales commence in October and are always sold out. People have plenty of time to put this event in their diaries and plan ahead.
- It was suggested that we switch the proposed quiz night to be held in October with the Ceilidh. To be discussed at next RSPA meeting on 11th June.

3. Spring Fayre

- Storage of Spring Fayre equipment was discussed. There is no “quick fix” for the issue of storing Spring Fayre equipment – garages are currently being used for perishable goods and items that will not be damaged by damp and this will remain so until a more permanent solution can be found, probably next year.



- The Estates Team are struggling for space and the RSPA's current use of the basement in the Tower is deemed a fire risk.

4. Sixth Form Leavers Drinks

- Date of event – Friday 19th June.
- Helpers – Virginia Cullara, Marion Murphy, Ben Graham
- Timing – set up from 5.30 pm, finishing around 8.30 pm
- Frances to enquire with the caterers the cost of providing finger food for the event
- More beer needed as supplies ran out last year

Action - Maggie to circulate requirements and exact timings to helpers.

5. New Parents Welcome Evening

- Date of event - Wednesday 1st and Thursday 2nd July
- Helpers – Niamh and Miriam for both nights
- RSPA objective of the evening is to get volunteers to be the class reps and new joiners for the RSPA
- RSPA to provide soft drinks, teas and coffees. Miriam to check hot water urn.

6. Treasurer Update

- Arunas circulated the accounts for review by the RSPA.
- At the meeting a question was raised about the "Miscellaneous" category. Arunas has supplied a breakdown of this category (see attached).
- Gift Aid – This process is being undertaken.

7. RSPA Website & Forums

- Biffo to report at next meeting

8. AOB

Friends of Reading Music

- Miriam Graham will be leaving at the end of this term. Miriam has recently been the "link" between the RSPA and Friends of Reading Music as she attends both meetings. Miriam stressed that the Friends of Reading Music are happy to help and perform music at RSPA led events.



- It was suggested that a member of the Friends of Reading Music join the RSPA to continue the relationship that Miriam has formed.

Friends of Reading School

- Friends of Reading School is an organisation for parents of past pupils of the School. This group of people are active within the School and often help out at events.
- The group has an aging profile and new blood from recent ex-parents is required.

Action – send out Membership Form for Friends of Reading with the invite to the 6th Form Leavers Party.

Next Meeting

Date: Thursday 11th June 2015

Time: 7.30 pm to 9.00 pm

Venue: Meeting room in School above Reception Door

Meeting closed by Venkat Para at 8.45 pm, Minutes created by Marion Murphy.