



Minutes from RSPA meeting held on 17^h September 2015

Present

Arunas Ruksnaitis, Ashley Robson, Frances Greaney, Meenu Paliwal, Maggie Berney, Anne Harding, Michelle Hill, Tracey Essery, Bedanuj Dasgupta, Aditi Bose, Lineda Djotni, Niamh Sherwood, Hong Wez, Xiaobo Yang, Mukesh Mohan, Nitu Karwa, Alison Tooth, Rashminder Kaur, Munir Chowdhury, Farjana Chowdhury, Samarina Khalid

Apologies

Biffo Ordish, Ven Para, Marion Murphy, Virginia Cullura, Ben Graham, Sameera Shakir, Lindsay Nugent

ITEMS DISCUSSED

1. Approval of Minutes

- Meenu Paliwal proposed acceptance of the Minutes from the meeting held on 11th June 2015, Niamh Sherwood seconded.

2. Quiz Night – 17th October 2015

- Belinda Cato, quizmaster, has emailed questions regarding the running of the evening. Frances to reply with details of school equipment.
- A 'save the date' to go in the Headmaster's weekly email. Further promotional material to go out asap.
- MarionMurphy has volunteered to run the subcommittee. Volunteer helpers were Nitu Karwa, Meenu Paliwal and Samarina Khalid. Lineda Djotni has offered to hire some glasses for the evening if required. Maggie Berney to email members to ask for more volunteers if required.
- Frances Greaney uses an alternative to Eventbrite which is less expensive. She will set up an account for the RSPA to use for this event.
- It may be possible to set up Big School on the previous INSET day.

3. Wine and Welcome Evening – 26th September 2015

- Michelle Hill has bought the alcohol for the evening. Maggie Berney will buy the soft drinks and ice.
- Helpers on the evening will be Marion Murphy, Michelle Hill and Mukesh Mohan.
- There will be a Sure 24 jewellery stand present.
- Frances to email all new Year 7 and 9 parents to invite them.



4. RSPA AGM – 1st October 2015

- Committee vacant posts from October will be Assistant Treasurer and Membership Secretary. Anne Harding is stepping down as Second Hand Shop & Lost Property co-ordinator but Alison Tooth has offered to take on the role.
- Maggie Berney to send out the summary of committee posts, together with details of the AGM via the class rep system.

5. Treasurer Update

- The Treasurer reported that the current finances are looking healthy with a cash balance of £54,000
- RSPA commitments to expenditure total £32,500 (£7,500 for outdoor equipment and £25,000 towards new science laboratory)
- Ashley Robson requested that the RSPA fundraise towards refurbishing the school's fitness suite this year.

6. AOB

- Maggie Berney to send an email via the class rep system giving details of the Giving Machine whereby parents can donate to the school as they shop online.
- A survey to be set up regarding the day and date of the next meeting and a possible change of meeting day. The next committee meeting will have to be rearranged to avoid a clash with Inter-house music.

Next Meeting

Date: TBC

Time: 7.30 pm to 9.00 pm

Venue: room tbc

Meeting closed by Arunas Ruksnaitis at 8.45 pm, Minutes created by Maggie Berney.